Bradley Wood Activity Centre
Night Line 2026 - Risk Assessment 009

Document History			
Written / Revised By	**Date**	**Notes**	**Review Date**
Jo Davies-Robertson	November 2023		November 2024
Amy Parry	March 2024	Reviewed, revised to incorporate new layout including changes to SOPs	March 2025
Alice Chapman	March 2025	Reviewed and revised at the end of season, including any changes to SOPs	March 2026
Alice Chapman	March 2026	Reviewed and revised to incorporate new layout, including any changes to SOPs.	March 2027

Hazard & Associated Risk	**Persons at Risk**			**Control Measures**	**Additional Precautions**	**Probability**	**Impact**	**Score**	**Risk**
	Young	Staff	Visitors						
Equipment / Activity Area – Causing abrasions, bruises, cuts and bumped heads	P	P		- Procedures in place to check equipment and activity area before use and action taken if any issues are discovered - The activity area will be checked monthly for any damage and the fences integrity. Inspections will be logged - Participants told to take their time and to give each other space	- First Aid kit must be available in the activity area -Instructor holds current Scout First Aid qualification (or higher)	3	1	3	Minor
Adverse Weather: storms, high wind and heavy rain etc – Resulting in injury or damage	P	P		- Procedures in place to check equipment and activity area before use and action taken if any issues are discovered - Activity session may have to cancelled due any adverse weather, where operation can become dangerous. This it at the discretion of the duty manager - Wear appropriately warm weatherproof clothing - Weather conditions assessed before start of activity	-Instructor is empowered to stop the session themselves if they deem the weather to have an unsafe impact - Follow 'severe weather' procedure in the site's *Emergency and Disaster Recovery Plan* if required	2	1	2	Minor
Heights – Falls resulting in injuries	P	P		- All activities are either floor level or very low level - Instructors and Leaders to supervise over obstacles	- First Aid kit must be available in the activity area -Instructor holds current Scout First Aid	1	3	3	Minor

					qualification (or higher)				
Being Blindfolded – Claustrophobia / panic attacks		P		- Clear safety briefing by Trained Instructor to include reassuring participants that they can remove their blindfolds at any time if they are nervous - Clear safety briefing by Trained Instructor to include that participants must have one hand on the rope while navigating the Night Line course, to keep them on track and reassure where they must go	- Younger / nervous participants may do the course without a blindfold first, so they get used to the course	3	1	3	Minor
Failure of Equipment - Leading to personal injury to user or staff - Causing abrasions, bruises, cuts, and bumped heads	P	P		- Procedures in place to check equipment before use and action taken if any issues are discovered - Clear safety briefing delivered by Trained Instructor to include correct use of equipment and expectations for activity	- First Aid kit must be available in the activity area -Instructor holds current Scout First Aid qualification (or higher)	2	2	4	Moderate
Uneven Ground / Disorderly Behaviour – Resulting in trips / slips	P	P	P	- Procedures in place to check activity area before use and action taken if any issues are discovered - Clear safety briefing to include no running, jumping over obstacles - Close supervision by the Instructor and Group Leader - Leaders are responsible for always supervising their group while using the equipment. - The site is uneven; every effort is made to back fill holes - Correct footwear to be worn – secure to foot and closed toe - Numbers limited to avoid overcrowding.	- First Aid kit must be available in the activity area -Instructor holds current Scout First Aid qualification (or higher)	3	2	6	Moderate
Loose Clothing and Jewellery - Becoming entangled	P	P		- Briefing given to zip up jackets. - Clear safety briefing by trained instructor to include to zip up jackets and dangly jewellery / neckers should be removed / tucked in		1	2	2	Minor

				- Procedures in place to check equipment before use and action taken if any issues are discovered					
Hazards Arising from the Actions of Group Members - i.e. overcrowding and disorderly behaviour.	P	P		- Instructor/leader will set expectations for Night Line. - Leader will provide supervision and correct ratios. - Persons failing to follow rules will be asked to leave night line. - Clear safety briefing delivered by Trained Instructor will set expectations for Night Line, how to use any equipment and will make sure rules are followed - Group Leader/Teacher will provide supervision and correct ratios - Persons failing to follow rules will be asked to leave Night Line - Maximum group size of 20 participants		2	2	4	Moderate
Unauthorized Use - causing theft, vandalism or foreign objects in activity area	P	P	P	- Procedures in place to check activity area before use and action taken if any issues are discovered - The activity area will be checked monthly for any damage and the fences integrity. Inspections will be logged - Equipment removed after session and locked away - Normal site security procedures in place		2	3	6	Moderate