Document History			
Written / Revised By	**Date**	**Notes**	**Review Date**
Jo Davies-Robertson	April 2023	/	-
Amy Parry	March 2024	Reviewed, revised to incorporate new layout including changes to SOPs	March 2025
Alice Chapman	March 2025	Reviewed and revised after the season, including any changes to SOPs.	March 2026
Alice Chapman	March 2026	Reviewed and revised to incorporate new layout, including any changes to SOPs.	March 2027

Hazard & Associated Risk	**Persons at Risk**			**Control Measures**	**Additional Precautions**	**Probability**	**Impact**	**Score**	**Risk**
	Young	Staff	Visitors						
Equipment / Activity Area – Causing abrasions, bruises, cuts and bumped heads	P	P		- Procedures in place to check equipment and activity area before use and action taken if any issues are discovered -Trained Instructor to set expectations for the activity and how to use equipment - Instructor/Group Leader vigilant and present on activity at all times	-First Aid kit must be available in the activity area -Instructor holds current Scout First Aid qualification (or higher)	3	1	3	Minor
Adverse Weather: storms, high wind and heavy rain etc – Resulting in injury or damage	P	P		- Activity area needs to be checked for debris and fallen trees, if there have been recent high winds - Activity session may have to cancelled due any adverse weather, where operation could become dangerous. This it at the discretion of the duty manager - Wear appropriately warm weatherproof clothing	- Instructor is empowered to stop the session themselves if they deem the weather to have an unsafe impact - Follow 'severe weather' procedure in the site's *Emergency and Disaster Recovery Plan* if required	2	1	2	Minor
	P	P		- All activities are either floor level or very low level		1	3	3	Minor

Heights – Falls resulting in injuries				- SWAMP & SKIS (activity)– if a participant feels they are about to fall off the swamp equipment, they should step off the equipment	-First Aid kit must be available in the activity area -Instructor holds current Scout First Aid qualification (or higher)				
Rope - causing rope burn	P	P		- SKIS (activity) – ropes should not be tied in knots - HOUDINI KNOTS / Blindfolded Shape Creation (activity) – Clear safety briefing by Trained Instructor to include do not pull on the ropes	-First Aid kit must be available in the activity area -Instructor holds current Scout First Aid qualification (or higher)	1	2	2	Minor
Failure of Equipment - Leading to personal injury to user or staff - Causing abrasions, bruises, cuts, and bumped heads	P	P		- Procedures in place to check equipment before use and action taken if any issues are discovered - Clear safety briefing delivered by Trained Instructor to include correct use of equipment and expectations for activity - The activity area will be checked monthly for any damage and the fences integrity. Inspections will be logged	-First Aid kit must be available in the activity area -Instructor holds current Scout First Aid	2	2	4	Moderate
Uneven Ground / Disorderly Behaviour – Resulting in trips / slips	P	P	P	- Clear briefing to include no running, jumping over obstacles - Correct footwear to be worn – closed toe & secure on feet - Leaders are responsible for always supervising their group while using the equipment - Numbers limited to avoid overcrowding, max 20 per session - The site is uneven and muddy; every effort is made to back fill holes and clear mud from activity area	-First Aid kit must be available in the activity area -Instructor holds current Scout First Aid	3	2	6	Moderate

				- SHEEP PEN (activity) – they need to make sure that they use clear instructions. Especially if participants are blindfolded.					
Loose Clothing and Jewellery - Becoming entangled or a strangulation risk	P	P		Clear Safety Briefing by Trained Instructor includes: - Zip up jackets - Told to remove neckers, took in hoody tassels - Dangly jewellery and rings should be removed - All activities are either floor level or very low level. Instructor able to untangle anything that may get caught		1	4	4	Moderate
Hazards Arising from the Actions of Group Members - i.e. overcrowding and disorderly behaviour.	P	P		-Trained Instructor to set expectations for the activity and how to use equipment - Group Leader/s will provide supervision and correct ratios - Persons failing to follow rules will be asked to sit out of the activity - Group size limited to avoid overcrowding. The number of participants on a session should not exceed 20.		2	2	4	Moderate
Manual Handling – Causing personal injury to user or staff	p	p		- If manual handling is part of Teambuilding activity, an assessment must be done before starting the activity, to take into account the weight to lift, the lift required and personal capabilities - There should be a briefing on manual handling, to include; lifting safely within the 'power zone' and to share the load between people if necessary - Leaders to assist where necessary		1	2	2	Minor
Unauthorised Use - Causing theft, vandalism or foreign objects in activity area	P	P	P	- Equipment removed after session, and locked in correct storage area - The instructor is responsible for counting all items in and out to ensure none are left behind. - Procedures in place to check equipment and activity area before use and action taken if any issues are discovered - Normal site security procedures in place		2	3	6	Moderate