Bradley Wood Activity Centre
Problem Solving 2026 - Risk Assessment 007

Document History			
Written / Revised By	**Date**	**Notes**	**Review Date**
Jo Davies-Robertson	November 2023		November 2024
Amy Parry	March 2024	Reviewed, revised to incorporate new layout including changes to SOPs	March 2025
Alice Chapman	March 2025	Reviewed and revised after the season, including any changes to SOPs.	March 2026
Alice Chapman	March 2026	Reviewed and revised to incorporate new layout, including any changes to SOPs.	March 2027

Hazard & Associated Risk	**Persons at Risk**			**Control Measures**	**Additional Precautions**	**Probability**	**Impact**	**Score**	**Risk**
	Young	Staff	Visitors						
Equipment / Activity Area – Resulting in abrasions, bruises, cuts or rope burn	P	P		- Procedures in place to check equipment before use and action taken if any issues are discovered - Clear safety briefing delivered by Trained Instructor to include correct use of equipment and expectations for activity	-First Aid kit must be available in the activity area -Instructor holds current Scout First Aid qualification (or higher)	3	1	3	Minor
Adverse Weather: storms, high wind and heavy rain etc – Resulting in injury or damage	P	P	P	- Activity area needs to be checked for debris and fallen trees, if there have been recent high winds - Activity session may have to cancelled due any adverse weather, where operation could become dangerous. This it at the discretion of the duty manager - Wear appropriately warm weatherproof clothing		2	1	2	Minor
Heights – Falls resulting in injuries	P	P		- All activities are either floor level or very low level. - Only activity that involves lifting / carrying of a person is potentially spiders web - multiple people to perform lift / carry and only a 1-1.5m metres from the ground. Full briefing given and close supervision during the task.	-First Aid kit must be available in the activity area -Instructor holds current Scout First Aid	1	3	3	Minor
Manual Handling (lifting tires or other	P	P		- If manual handling is part of Problem Solving, an assessment must be done before starting the activity, to take into account the weight to lift, the lift required and personal capabilities		1	2	2	Minor

participants)– Causing personal injury to user or staff				- There should be a briefing on manual handling, to include; lifting safely within the 'power zone' and to share the load between people if necessary - Leaders to assist where necessary					
Failure of Equipment - Leading to personal injury to user or staff - Causing abrasions, bruises, cuts, and bumped heads	P	P		- Procedures in place to check equipment before use and action taken if any issues are discovered - Clear safety briefing delivered by Trained Instructor to include correct use of equipment and expectations for activity - The activity area will be checked monthly for any damage and the fences integrity. Inspections will be logged	-First Aid kit must be available in the activity area -Instructor holds current Scout First Aid	2	2	4	Moderate
Uneven Ground / Disorderly Behaviour – Resulting in trips / slips	P	P	P	- Clear safety briefing by Trained Instructor to include no running, jumping over obstacles. - Correct footwear to be worn – closed toe & secure on feet. - Leaders are responsible for always supervising their group while using the equipment. - Numbers limited to avoid overcrowding, 16 (8 per side) - The site uneven and muddy, ever effort is made to back fill holes and clear mud from activity area.	-First Aid kit must be available in the activity area -Instructor holds current Scout First Aid	3	2	6	Moderate
Loose Clothing and Jewellery - Becoming entangled or a strangulation risk	P	P		Clear Safety Briefing by Trained Instructor includes: - Zip up jackets - Told to remove neckers, took in hoody tassels - Dangly jewellery and rings should be removed - All activities are either floor level or very low level. Instructor able to untangle anything that may get caught	-First Aid kit must be available in the activity area -Instructor holds current Scout First Aid	1	4	4	Moderate
	P	P				2	2	4	Moderate

Hazards Arising from the Actions of Group Members - i.e. overcrowding and disorderly behaviour.				-Trained Instructor to set expectations for the activity and how to use equipment - Group Leader/s will provide supervision and correct ratios - Persons failing to follow rules will be asked to sit out of the activity - Group size limited to avoid overcrowding. The number of participants on a session should not exceed 16.					
Unauthorised Use - Causing theft, vandalism or foreign objects in activity area	P	P	P	- Equipment removed after session, and locked in correct storage area - The instructor is responsible for counting all items in and out to ensure none are left behind. - Procedures in place to check equipment and activity area before use and action taken if any issues are discovered - The activity area will be checked monthly for any damage and the fences integrity. Inspections will be logged - Normal site security procedures in place		2	3	6	Moderate