Bradley Wood Activity Centre
Standing and Hammock Camp 2026 - Risk Assessment 040

Document History			
Written / Revised By	**Date**	**Notes**	**Review Date**
Jo Davies-Robertson	April 2023	/	-
Amy Parry	March 2024	Reviewed, revised to incorporate new layout including changes to SOPs	March 2025
Alice Chapman/Dave Gill	March 2025	Reviewed and revised	March 2026
Alice Chapman	March 2026	Reviewed and revised for the new season, updated locations of site AEDs	March 2027

Hazard & Associated Risk	**Persons at Risk**			**Control Measures**	**Additional Precautions**	**Probability**	**Impact**	**Score**	**Risk**
	Young	Staff	Visitors						
Uneven Ground – Resulting in trips / slips	P	P	p	- All floor coverings are well maintained, and faults are reported -No trailing cables - Any steps in / out of the tents are well maintained - The site is uneven; every effort is made to back fill holes - Guy ropes limited to 2 at the front and 2 at the back, all others attached to platform		1	2	2	Minor
Fire – Burns / Smoke Inhalation	p	p		- Fire extinguishing equipment is checked regularly - Emergency exit routes are kept clear		1	3	3	Minor
Rodent Infestation – Carrying diseases	P	P		- Traps in place where required, placed and maintained by competent person, regular inspections carried out - Rubbish to be put in appropriate bins, to reduce access to food waste		2	2	4	Moderate
Lack of Cleanliness – Resulting in illness, or littering onsite	P	P		- Cleaners used to keep kitchen up to standard - Inspections carried out post-use. -No shoes to be worn inside tents/hammocks		1	2	2	Minor
Gas – Leaks	P	P				1	3	3	Minor

				- Propane gas tanks provided, refilled off site by appropriate provider - Standing Camp kitchen runs off gas bottles, in locked locker. Only to be changed by authorised persons - All gas works carried out by competent persons - regular maintenance and testing schedule in place					
Electric (Main board / fixed wiring) - Electric Shock / Fires	p	p		- 2-year fixed wiring testing regime in place, carried out by competent persons		1	3	3	Minor
Electric (Portable appliances) - Electric Shock / Fires	p	p		- Annual PAT testing regime in place for any portable appliances		1	3	3	Minor
Insufficient Lighting - Resulting in accidents / injury	p	p	p	- Good quality lighting provided in the marquee and kitchen - Checks are carried out to make sure lights are operating and replaced by an electrician when necessary - Flood lighting in external areas where required		1	2	2	Minor
Unsafe Trees - Resulting in injuries or damage	p	p	p	- Tree management plan in place which includes 2 yearly external inspections and reports - Regular site walk arounds to check for damaged trees - Areas will be barriered off if unsafe trees are present		2	3	6	Moderate
Water - Legionella	p	p		- Legionella prevention regime in place as well as annual testing - See separate Legionella risk assessment		1	3	3	Minor
Evacuation – Not knowing what to do	p	p		- Told in an emergency to evacuate to main Jubilee car park - Emergency and Disaster plan in place		1	2	2	Minor

Freezing Temperatures – Freezing Pipes	p	p		- During peak winter, external water points are shut off, exposed pipes are lagged		2	1	2	Minor
Adverse Weather: storms, high wind and heavy rain etc – Resulting in injury or damage	p	p		- Group Leaders should provide kit to deal with the forecast weather - If required, warm spaces are available in the buildings	- Follow 'severe weather' procedure in the site's *Emergency and Disaster Recovery Plan* if required	2	1	2	Minor
Burners – Faults / Unauthorised use / Burns	p	p		- Gas burners are serviced annually and maintained by competent persons with relevant qualifications - Oven gloves provided which should always be used - No unauthorised persons should use the kitchen - Fire blanket in kitchen		1	2	2	Minor
Food Preparation - Illness / food poisoning	p	p		- User is responsible for food hygiene precautions		1	2	2	Minor
Maintenance - Knowledge of safety hazards	p	p		- Kitchen is inspected regularly, and fault logging is conducted by the cleaning team also - Items requiring attention are completed swiftly and an annual refresh programme is in place		1	2	2	Minor
Contractors –Not having appropriate qualifications or insurance	p	p		- Only those with relevant and appropriate qualifications will be allowed to carry out work onsite. -Contactors must wear an 'Approved Contractor' badge, which must be visible		1	2	2	Minor

Access / Egress to the Building – Access to emergency exits	p	p		- All entrances and exits must be always kept clear		1	2	2	Minor
First Aid – Lack of Provision	p	p		- It is the responsibility of users to provide first aid equipment and expertise - There is a de-fib (AED) located in the Jubilee Centre, under the Nepal Shelter and on the container outside Bradley Lodge	-There are more First Aid Kits located in Nepal reception & activity areas	1	3	3	Minor
Enforcement of Capacities – Risk of Overcrowding	p	p		- Tents/Hammock are booked on the expectation that capacity will be adhered to - This is the responsibility of the user / booker to enforce and will be monitored by the staff team		1	3	3	Minor
Tables and Benches - Risk of damage	p	p		- Young people are supervised when tables & benches in use or being stored away		2	1	2	Minor
Airflow – air quality / mold growth	p	p		- Tents are aired regularly when not in use		1	2	2	Minor
Tents – Left in disorderly manner	p	p		- Leaders responsible for getting young people to keep their tents tidy - Tents must be cleaned after use/left in a good standard - There is an exit at the front and back of tent (on platform tents)	-Any missing items or damage must be reported to duty staff	1	3	3	Minor
Hammocks / Tarps – Not adhering to	p	p		- Leaders responsible for getting young people to keep area in/around their hammock tidy - No jumping or excessive swinging in the hammocks	-Any missing items or damage must be reported to duty staff	1	3	3	Minor

manufactures instructions				- Only one person allowed in a hammock at a time - The maximum weight for the hammocks must not be exceeded - Hammocks & tarps must be packed away clean and dry after use If the tarps/hammocks are wet when needed to be packed away, this much be reported to duty staff so they can be hung to dry before going into storage -Hammocks/tarps should be checked by duty staff when returned to ensure nothing is missing or damaged					
Security - Lack of Provision	p	p	p	- Live-in camp warden, regular site walks arounds and inspections -Duty wardens onsite/on call if camp warden not onsite - On duty staff number can be found in the window of Nepal Reception		1	2	2	Minor