Document History			
Written / Revised By	**Date**	**Notes**	**Review Date**
Jo Davies-Robertson	April 2023	/	-
Amy Parry	March 2024	Reviewed, revised to incorporate new layout including changes to SOPs	March 2025
Alice Chapman	March 2025	Reviewed and revised after the season, including any changes to SOPs	March 2026
Alice Chapman	March 2026	Reviewed and revised to incorporate new layout, including any changes to SOPs.	March 2027

Hazard & Associated Risk	**Persons at Risk**			**Control Measures**	**Additional Precautions**	**Probability**	**Impact**	**Score**	**Risk**
	Young	**Staff**	**Visitors**						
Natural Hazards i.e. stinging insects, nettles etc - Resulting in skin irritation / abrasions	P	P		- Clear safety briefing delivered by Trained Instructor prior to activity commencement to include informing participants to be aware of the natural hazards around them	- First Aid kit must be available in the activity area -Instructor holds current Scout First Aid qualification (or higher)	3	1	3	Minor
Adverse Weather: storms, high wind and heavy rain etc – Resulting in injury or damage	P	P	P	- Activity area needs to be checked for debris and fallen trees, if there have been recent high winds - Activity session may have to cancelled due any adverse weather, where operation could become dangerous. This it at the discretion of the duty manager - Wear appropriately warm weatherproof clothing	- Instructor is empowered to stop the session themselves if they deem the weather to have an unsafe impact - Follow 'severe weather' procedure in the site's *Emergency and Disaster Recovery Plan* if required	2	2	4	Moderate
Uneven Ground / Disorderly Behaviour – Resulting in trips / slips	P	P	P	- Procedures in place to check activity area before use and action taken if any issues are discovered - Clear safety briefing to include no running, jumping over obstacles - Close supervision by the Instructor and Group Leader	First Aid kit must be available in the activity area	3	2	6	Moderate

				- The site is uneven; every effort is made to back fill holes - Correct footwear to be worn – secure to foot and closed toe	-Instructor holds current Scout First Aid qualification (or higher)				
Hazards Arising from the Actions of Group Members - i.e. overcrowding and disorderly behaviour	P	P		-Trained Instructor to set expectations for the activity and how to use equipment - Group Leader/s will provide supervision and correct ratios - Persons failing to follow rules will be asked to sit out of the activity - Group size limited to avoid overcrowding		2	2	4	Moderate
Equipment /Activity Area – Resulting in abrasions, bruises, cuts or rope burn	P	P		- Procedures in place to check equipment and Activity Area before use and action taken if any issues are discovered - Clear safety briefing delivered by Trained Instructor to include correct use of equipment and expectations for activity - Guidance given on best practises for using ropes - Gloves to be worn if appropriate	-First Aid kit must be available in the activity area -Instructor holds current Scout First Aid qualification (or higher)	3	1	3	Minor
Failure of Equipment - Leading to personal injury to user or staff - Causing abrasions, bruises, cuts, and bumped heads	P	P		- Procedures in place to check equipment before use and action taken if any issues are discovered - Clear safety briefing delivered by Trained Instructor to include correct use of equipment and expectations for activity	- First Aid kit must be available in the activity area -Instructor holds current Scout First Aid qualification (or higher)	2	2	4	Moderate
Falling Pieces of Equipment - Resulting in	P	P	P	- Clear safety briefing given by Trained Instructor to include what to do if something was to fall, awareness required at all times		1	3	3	Minor

personal injury to users or staff				- Communication between participants required	-First Aid kit must be available in the activity area -Instructor holds current Scout First Aid qualification (or higher)				
Manual Handling of Poles – Causing personal injury to user or staff	P	P		- Assessment done before starting the activity to take into account weight, the lift and personal capabilities - Poles to be carried by minimum 2 people, carrying groups to follow a prescribed route and there should be appropriate space between each pair/group - Briefing on manual handling, which may include; lifting safely within the 'power zone', share the load between people if necessary - Leaders to assist where necessary		1	2	2	Minor
Heights – Falls resulting in injuries / working at height	P	P		- Working at height will be required for certain projects - Ladders can be used if appropriate, if using equipment to step up to construction height, structure should be checked for safety by an appropriately experienced leader/instructor -Any ladders to be used should either be footed or secured to the structure - Height should not be excessive, and caution should be taken at all times	-First Aid kit must be available in the activity area -Instructor holds current Scout First Aid qualification (or higher)	2	3	6	Moderate
Lashings / Spaces Between Poles - Trapped fingers	P	P		- Briefing / training on lashing techniques, working as a team to achieve build will minimise risk	-First Aid kit must be available in the activity area -Instructor holds current Scout First Aid qualification (or higher)	1	3	3	Minor

Unauthorised Use - Causing theft, vandalism or foreign objects in activity area	P	P	P	- Equipment removed after session, and locked in correct storage area - The instructor is responsible for counting all items in and out to ensure none are left behind. - Procedures in place to check equipment and activity area before use and action taken if any issues are discovered - Normal site security procedures in place		1	3	3	Minor