Document History			
Written / Revised By	**Date**	**Notes**	**Review Date**
Jo Davies-Robertson	April 2023	/	-
Amy Parry	March 2024	Reviewed, revised to incorporate new layout including changes to SOPs	March 2025
Alice Chapman	March 2025	Reviewed and revised at the end of season, including any changes to SOPs.	March 2026
Alice Chapman	March 2026	Reviewed and revised to incorporate new layout, including any changes to SOPs.	March 2027

Hazard & Associated Risk	**Persons at Risk**			**Control Measures**	**Additional Precautions**	**Probability**	**Impact**	**Score**	**Risk**
	Young	Staff	Visitors						
Natural Hazards i.e. stinging insects, nettles etc - Resulting in skin irritation / abrasions	P	P		- Clear safety briefing prior to activity commencement to include informing participants to be aware of the natural hazards around them - No picking of any plants, unless the Trained Instructor informs that it is safe to do so	- First Aid kit must be available in the activity area -Instructor holds current Scout First Aid qualification (or higher)	3	1	3	Minor
Uneven Ground / Disorderly Behaviour – Resulting in trips / slips	P	P	P	- Procedures in place to check activity area before use and action taken if any issues are discovered - Clear safety briefing to include no running, jumping over obstacles - Close supervision by the Instructor and Group Leader - The site is uneven; every effort is made to back fill holes - Correct footwear to be worn – secure to foot and closed toe	First Aid kit must be available in the activity area -Instructor holds current Scout First Aid qualification (or higher)	3	2	6	Moderate
Body of water (flowing or still) - Risk of drowning, hypothermia	P	P		- Unless taking part in the Pond Dipping activity, clear safety briefing by Trained Instructor prior to activity commencement to include participants must stay away from any body of water - Bodies of water onsite are not deep or wide (small pond and streams) For Pond Dipping: - No more than 3 people on a platform - Participants told to not lean over the railing	- First Aid kit must be available in the activity area -Instructor holds current Scout First Aid qualification (or higher)	3	2	6	Moderate

				- Participants told to not go near the edge of the pond -Close supervision by instructors/leaders -Pond is not deep, nor wide. If participant was to fall in, it would be easy and quick to assist them out					
Unsafe Trees - Resulting in injuries or damage	P	P	P	- Tree management plan in place which includes 2 yearly external inspections and reports - Areas will be barriered off if unsafe trees are present		2	2	4	Moderate
Perimeter of site - Participants leaving site	P	P		- Procedures in place to check site perimeter condition regularly for gaps in fence etc, any issues must be reported - Leaders and groups will be briefed on boundaries, activity will not cross site boundaries - Leaders and groups will be briefed on public path onsite - Signage in place on the motorway boundary		1	3	3	Minor
Adverse Weather: storms, high wind and heavy rain etc – Resulting in injury or damage	P	P	P	- The activity area will be checked monthly for any damage. Inspections will be logged - Activity area needs to be checked for debris and fallen trees, if there have been recent high winds - Activity session may have to cancelled due any adverse weather, where operation could become dangerous. This it at the discretion of the duty manager - Wear appropriately warm weatherproof clothing	- Instructor is empowered to stop the session themselves if they deem the weather to have an unsafe impact - Follow 'severe weather' procedure in the site's *Emergency and Disaster Recovery Plan* if required	2	2	4	Moderate
Hazards Arising from the Actions of Group Members - i.e. overcrowding	P	P	P	-Trained Instructor to set expectations for the activity and how to use equipment - Group Leader/s will provide supervision and correct ratios - Persons failing to follow rules will be asked to sit out of the activity - Groups should be told to be respectful of any other customers/campers onsite, especially if going near campgrounds		2	2	4	Moderate

and disorderly behaviour.				- Group size limited to avoid overcrowding					
Failure of Equipment - Leading to personal injury to user or staff - Causing abrasions, bruises, cuts, and bumped heads	P	P		- Procedures in place to check equipment before use and action taken if any issues are discovered - The activity area will be checked monthly for any damage and the Pond Dipping platforms integrity. Inspections will be logged - Clear safety briefing delivered by Trained Instructor to include correct use of equipment and expectations for activity	- First Aid kit must be available in the activity area -Instructor holds current Scout First Aid qualification (or higher)	2	2	4	Moderate
Eating Unknown Flora / Fungi - Resulting in poisoning	P	P	P	- Everyone in the group should wash their hands after the session - No eating during the session, unless eating is a part of the session and hands are washed first - Do not eat anything unless an Instructor / Leader tells you it is safe to do so (Plants/Flora or Fungi should not be eaten or tasted)		1	3	3	Minor
Unauthorised Use - causing theft, vandalism or foreign objects in activity area	P	P	P	- Activity equipment removed after session - Procedures in place to check equipment and activity area before use and action taken if any issues are discovered - The activity area will be checked monthly for any damage and the fences integrity. Inspections will be logged - The Activity Instructor is responsible for counting all items in and out to ensure none are left behind - Normal site security procedures in place		2	3	6	Moderate