Document History			
Written / Revised By	**Date**	**Notes**	**Review Date**
Jo Davies-Robertson	April 2023	/	-
Amy Parry	March 2024	Reviewed, revised to incorporate new layout including changes to SOPs	March 2025
Alice Chapman	March 2025	Reviewed after the season and revised to incorporate new Squirrel Trail, including any changes to SOPs	March 2026
Alice Chapman	March 2026	Reviewed and revised to incorporate new layout, including any changes to SOPs	March 2027

Hazard & Associated Risk	**Persons at Risk**			**Control Measures**	**Additional Precautions**	**Probability**	**Impact**	**Score**	**Risk**
	Young	Staff	Visitors						
Young People Operating Alone - Missing child / safeguarding concern	P	P		- Clear safety briefing prior to Orienteering / Squirrel Trail / Troggart Trail commencing that young people must operate in pairs or teams - Ensure participants know when/where to meet at the end of the session - Ensure participants know where they can get assistance from during the session - Ensure participants know what to do if they 'feel lost' - Participants are advised where the public footpath is - All Instructors are trained in safeguarding as part of their mandatory training - Younger/Higher Support Need groups should have an adult leader with them around the whole course	- Follow 'missing child' procedure in the site's *Emergency and Disaster Recovery Plan* if a young person cannot be located	2	2	4	Moderate
Natural Hazards i.e. stinging insects, nettles etc - Resulting in skin irritation / abrasions	P	P		- Clear safety briefing prior to activity commencement to include informing participants to be aware of the natural hazards around them	- First Aid kit must be available in the activity area -Instructor holds current Scout First Aid qualification (or higher)	1	2	2	Minor
Gullies/Trees – Falls resulting in injury	P	P		- Correct footwear to be worn – secure to foot and closed toe - Participants warned of the need to be aware of dangers - Tree climbing is not allowed during this activity	- First Aid kit must be available in the activity area	2	3	6	Moderate

				- Area/s of concern pointed out by Instructor/s before commencement of activity	-Instructor holds current Scout First Aid qualification (or higher)				
Body of water (flowing or still) - Risk of drowning, hypothermia	P	P		- Clear safety briefing by Trained Instructor prior to activity commencement to include participants must stay away from any body of water - Bodies of water onsite are not deep or wide (small pond and streams)	- First Aid kit must be available in the activity area -Instructor holds current Scout First Aid qualification (or higher)	1	4	4	Moderate
Cars – Collisions with vehicles	P	P		- Groups told to check roads and carparks before crossing - Gates are positioned on key roadways and are used to control traffic onsite - There is a speed limit onsite of 10mph, shown with signs along the main track	- First Aid kit must be available in the activity area -Instructor holds current Scout First Aid qualification (or higher)	1	3	3	Minor
Unsafe Trees - Resulting in injuries or damage	P	P	P	- Tree management plan in place which includes 2 yearly external inspections and reports - Areas will be barriered off if unsafe trees are present		2	2	4	Moderate
Perimeter of site - Participants leaving site	P	P		- Procedures in place to check site perimeter condition regularly for gaps in fence etc, any issues must be reported - Leaders and groups will be briefed on boundaries, activity will not cross site boundaries - Leaders and groups will be briefed on public path onsite - Signage in place on the motorway boundary		1	3	3	Minor
Adverse Weather: storms, high	P	P	P	- The activity area will be checked monthly for any damage and missing points or faces. Inspections will be logged	- Instructor is empowered to stop the session	2	2	4	Moderate

wind and heavy rain etc – Resulting in injury or damage				- Activity area needs to be checked for debris and fallen trees, if there have been recent high winds - Activity session may have to cancelled due any adverse weather, where operation could become dangerous. This it at the discretion of the duty manager - Wear appropriately warm weatherproof clothing	themselves if they deem the weather to have an unsafe impact - Follow 'severe weather' procedure in the site's *Emergency and Disaster Recovery Plan* if required				
Hazards Arising from the Actions of Group Members - i.e. overcrowding and disorderly behaviour.	P	P	P	-Trained Instructor to set expectations for the activity - Group Leader/s will provide supervision and correct ratios - Persons failing to follow rules will be asked to sit out of Orienteering, Troggart Trail or Squirrel trail - Groups should be given alternate/different routes to avoid overcrowding of any areas, or stagger start times - Groups should be told to be respectful of any other customers/campers onsite, especially if going near campgrounds		2	2	4	Moderate
Uneven Ground / Disorderly Behaviour – Resulting in trips / slips	P	P	P	- The activity area will be checked monthly for any damage. Inspections will be logged - Younger/Higher Support Need groups should have an adult leader with them around the whole course, to advise them of any hazards - The site is uneven; every effort is made to back fill holes - Correct footwear to be worn – secure to foot and closed toe - Numbers limited to avoid overcrowding - 20 per session - Clear briefing to include no running, jumping over obstacles	- First Aid kit must be available in the activity area -Instructor holds current Scout First Aid qualification (or higher)	2	2	4	Moderate
Unauthorised Use - causing theft, vandalism or foreign objects in activity area	P	P	P	- Activity equipment removed after session - The activity area will be checked monthly for any damage and missing points or faces. Inspections will be logged. - The Activity Instructor is responsible for counting all items in and out to ensure none are left behind - Procedures in place to check equipment before use and action taken if any issues are discovered - Normal site security procedures in place		2	3	6	Moderate