

General Site Risk Assessment											
RISK	PERSONS AT RISK			Risk Before Mitigation			CONTROLS TAKEN TO MINIMISE RISKS	Likelihood	Severity	Score	Residual RISK
	Young persons/participants	Visitors	Staff/leaders/Adults	Likelihood	Severity	Risk					
Safeguarding											
Perimeter of site insecure	Y	Y	Y	2	3	6	Site perimeter regularly (monthly) checked for any problems i.e. gaps in fence. Issues will be rectified as soon as they are discovered. Leaders will be briefed on boundaries when they arrive and leaders are responsible for the safety of their own young people. Signage in place on motorway boundary.	1	2	2	Low Risk
Security of site / unwanted visitors	Y	Y	Y	2	3	6	Gates are positioned on key roadways and are used to control traffic onsite. Duty personel always onsite alongside overnight stays and issues can be reported in order to be escalated by the camp staff team.	2	2	4	Medium Risk
Motorway	Y	Y	Y	2	3	6	Signage in place along boundary, integrity of boundary checked regularly.	1	3	3	Medium Risk
Safeguarding incident	Y	Y	Y	2	3	6	All leaders are training in safeguarding as part of their mandatory training.	1	3	3	Medium Risk
Emergency procedures not sufficient	Y	Y	Y	2	3	6	Site has an emergency / disaster plan which includes procedures for all types of scenario.	1	3	3	Medium Risk
Safety											
Insufficient first aid provision	Y	Y	Y	2	3	6	Volunteers are first aid trained, first aid kits positioned in key areas of the site and are regularly checked (monthly) and replenished.	1	3	3	Medium Risk
Natural disaster	Y	Y	Y	1	3	6	Disaster / emergency plan available which includes procedures to be followed in such instances.	1	3	3	Medium Risk
Disaster onsite	Y	Y	Y	1	3	6	See above.	1	3	3	Medium Risk
Fire onsite	Y	Y	Y	2	3	6	See above. All buildings are no smoking, there are designated smoking areas around the site. Fires are only to be placed on dedicated alter fire bases which are provided. Distaster / emergency plan and procedures are in place.	2	2	4	Medium Risk
Fire in building	Y	Y	Y	2	3	6	All buildings are equipped with smoke detection and fire alarm systems and are fitted with appropriate fire extinguishers. Fire equipment is checked monthly. Fire risk assessments are completed every 4 years and are reviewed annually.	1	3	3	Medium Risk
Use of fires	Y	Y	Y	2	3	6	Fires are only to be lit on designated hard standing areas or on an alter fire which are available onsite. Fire buckets should be used when a fire is in use.	2	2	4	Medium Risk
Uneven ground	Y	Y	Y	3	2	6	The site is uneven, every effort is made to back fill holes or uneven ground on main road and pathways annually between March and September.	2	2	4	Medium Risk
Vehicle movement	Y	Y	Y	2	2	6	Speed limit in place across the site, speed bumps and gates in place to prohibit vehicle movement. Car parking and traffic stewards are placed during peak traffi periods for large events etc.	1	2	2	Low Risk
Carparks	Y	Y	Y	2	2	6	See above.	1	2	2	Low Risk
Food preparation	Y	Y	Y	3	2	6	Food preparation is only done when supervised by those with the appropriate qualification. All kitchens and equipment are regularly cleaned and deep cleaned annually.	2	2	4	Medium Risk
Unsafe trees	Y	Y	Y	3	3	6	Tree management plan in place which includes quarterly tree audits and a 2 yearly external inspection and report.	2	2	4	Medium Risk
Steep drops / gulleys	Y	Y	Y	3	2	6	Steep drops and gulleys are clearly signed and if nessesary, fenced off to prohibit access by young people.	2	2	4	Medium Risk
Septic tanks	Y	Y	Y	1	2	6	Septic tanks are fenced off and the covers are secured.	1	2	2	Low Risk

Gas	Y	Y	Y	2	2	6	As above.	2	2	4	Medium Risk
Water risk of infection (Legionella)	Y	Y	Y	2	3	6	Annual water risk assessment and legionella testing completed in buildings with standing water tanks.	1	3	3	Medium Risk
Access to out of bounds areas i.e. compounds, activity areas	Y	Y	Y	2	2	6	All out of bounds areas remain locked when not in use with limited access to keys. Out of bounds areas are clearly signed.	1	2	2	Low Risk
Activity provision	Y	Y	Y	2	2	6	Activities are only provided by volunteers who hold the relevant permits and training. Separate risk assessments and procedures in place for each activity.	1	2	2	Low Risk
Overnight stays	Y	Y	Y	2	2	6	Leaders are responsible for overnight stays with young people. Buildings are regularly checked and risk assessments are in place for each accommodation building. Capacity of buildings must not be exceeded - booking conditions apply to all bookings.	1	3	3	Medium Risk
Contractors working onsite	Y	Y	Y	2	2	6	Only contractors with the relevant qualifications will be employed to work onsite. Contractors must sign in, attend an induction and provide PLI proof and a RAMS for any work to be carried out onsite. Permit to work scheme in place.	1	2	2	Low Risk
Staff / volunteers training	Y	Y	Y	3	2	6	Staff / volunteer skills matrix in place and individual training plans are in place for each volunteer.	1	2	2	Low Risk
Staff / volunteers working onsite	Y	Y	Y	2	2	6	See staff / volunteer risk assessment.	2	2	4	Medium Risk
COSHH	Y	Y	Y	2	3	6	COSHH cupboards in place across the site for cleaning materials, flammables etc. Only accessed by key personel/	1	3	3	Medium Risk

Last Reviewed	27.11.2021
This Review Date	12.2.2022
Reviewed DG	
Reviewed GP	Yes
Reviewed LTA	

3x3 RISK MATRIX

