

## GENERIC TEAM BUILD RISK ASSESSMENT

The safety procedures and risk assessment are based on the assumption that the participants in the activity are of average ability. Before commencing the activity the instructor will assess the group and will make any allowances necessary to cover such things as disability. The safety level must not be compromised, but steps will be taken to ensure that those less able can take a full enjoyable and active part in the activity.

Instructor	Any member of the camp staff trained in procedures and familiar with the course and method of safe working
Ratio Instructor/Pupil	1:10 [can be as high as 1:20 if the group is mature]
Protective Equipment	Normal outdoor clothing suitable for the prevailing weather conditions should be worn. It is preferable that this clothing is suitable for an activity of this nature, i.e. sturdy, giving some abrasion protection and certainly not 'Sunday best' Foot wear should be suitable for the terrain i.e. good fitting normal shoes/trainers or boots but not flip-flops or open sandals.
Restrictions	None. Other than physically suitable for this type of activity

The following rules will apply

- It is normally thought that this activity will be undertaken in groups.
- If any activity is undertaken as a solo activity then the instructor will monitor times out ensure the safe return of participant, particularly when this involves young persons.
- The instructor, where possible, will monitor each person on a one to one basis, and offer warning when appropriate.
- The camp staff will make periodic checks to ensure that the course is suitable for the age and ability of the participants.
- Participants will be made aware of the dangers of trip hazards, tree stumps, roots, wet mossy areas, uneven ground etc. and therefore to proceed with caution
- The staff will ensure that the any course is free from any natural hazards such as stinging nettles brambles, low hanging branches etc. and any objects likely to cause injury such as glass or sharp objects. However where the activity is not confined to certain areas then participants should proceed with caution to avoid natural hazards.
- Certain fungi and plants are poisonous and it is better to avoid tasting any plants.
- Care should be taken to avoid collisions, i.e. a degree of care and caution should be taken.
- The Instructor will, having checked the area be aware of the more risky parts of the course and will monitor these areas closely.
- If leaving the camp boundary then participants should be aware of the danger from flying golf balls, and water risks in the area around the canal and river.
- Traffic is a hazard on both camp roads and car parks and on roads outside the camp site. The motorway is strictly out of bounds.
- Young persons should be aware of the danger of strange persons, and if approached, return immediately to the camp centre and report to a member of the staff. All camp staff are identifiable by their clothing
- Fences onto adjoining land must not be climbed; adjacent fields are strictly out of bounds.
- Footpaths outside of the camp pass through fields which can contain cattle, normally they are docile, but if they appear threatening, then leave the field quietly, but quickly by the nearest method of escape.
- Parts of the activity equipment could be or become a slip or trip hazard. Care should be taken to assess the risk before start of activity.
- A risk assessment of any manual handling will be done before lift begins. Advice can be found in section 15.3 of the manual.
- Danger of cuts and abrasions due to natural and manmade sharp objects

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RISK	PERSONS AT RISK			CONTROLS TAKEN TO MINIMISE RISKS	Probability	Consequence	Score	RISK
	Participants	Spectators	Staff/leaders					
Slips & Trips [natural hazards]	✓		✓	Training Given prior to commencement. Correct Footwear to be worn	6	4	24	Medium
Falls down steep gullies	✓			Correct Footwear participants warned of need to be aware of danger	6	4	24	Medium
Overheating in hot weather	✓		✓	Wear suitable clothing and use sun block if necessary	2	2	4	Low
Cold/wet in adverse conditions	✓		✓	Wear warm weather proof clothing	2	2	4	Low
Contact with unsuitable or peculiar people	✓			Possible problem only for young persons particularly if not in groups	2	6	12	Low/Medium
Off site dangers [traffic, water hazards golf balls etc]	✓			The course normally is entirely within camp boundaries	2	8	16	Medium
Manual Handling	✓			Assessment done before start to take into account weight, the lift and personal capabilities	6	6	36	Medium/High
Natural hazards [ stinging insects nettles etc	✓			Participants warned of danger. First Aid available at camp centre	6	2	12	Low/Medium
Slips & Trips [equipment]	✓		✓	Assess before start. Suitable footwear and awareness	6	4	24	Medium
Poisoning	✓			Plants or fungi should not be eaten or tasted	2	4	8	Low
Cuts and abrasions				Can be on natural materials and man made objects. Normal vigilance	6	2	12	Low/Medium

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