



<b>ACTIVITY</b>	<b>Running sessions in the Cavebus.</b>
-----------------	---

<b>Group</b>	<b>Any groups</b>	<b>PARTY LEADER</b>	Cave bus Instructor / Competent adult.
--------------	-------------------	---------------------	--

Groups of People at Risk	Venue/Locations		Date and Time of Visit		Age Range
All	Mobile Cavebus				6+
Number of People	Male	Female	Total	Ratios – Staff: Participants	
				1: 10	

HAZARD/RISK.	1	2	3	4	5	6	7	8	9
	Bumps, trips, scrapes, fall	Ill fitting equipment	Piercings / skin tear	Light failure	Panic	Entrapment	Contraband	Missing person	

CONTROLS.		Risk Level.	ACTIONS.
1	<ul style="list-style-type: none"> <li>Brief participants.</li> <li>Ensure participants are wearing appropriate protective clothing and helmets.</li> <li>Brief participants on how to exit the cave and how best to perform moves in particular forward roll.</li> <li>Instructors familiar with layout, comfortable about being in confined space and have undergone site specific training.</li> </ul>	Low.	<p><b>Briefing by instructor, hand out kit and check for sizes and fitting.</b></p> <p><b>Equipment to be checked before being loaned from Cavebus Company by Cavebus appointed staff.</b></p>
2	<ul style="list-style-type: none"> <li>Do not permit participants to take part if correctly fitting equipment is not available.</li> <li>Vehicle to contain all sizes of protective equipment.</li> </ul>	Low.	<p><b>Briefing by instructor, hand out kit and check for sizes and fitting.</b></p>
3	<ul style="list-style-type: none"> <li>Ask participants to remove piercing jewellery if possible, offer adhesive tape to participants so they can tape down “belly button” jewellery.</li> <li>Instructors familiar with layout, comfortable about being in confined space and have undergone site specific training.</li> </ul>	Low.	<p><b>Participant briefing and availability of adhesive tape.</b></p> <p><b>When operated by Cavebus staff, minimum of 1 will be First Aid trained.</b></p>

4	<ul style="list-style-type: none"> <li>• Brief participants not to worry if their lights fail; encourage a buddy system so participants assist and encourage each other.</li> <li>• Brief participants to make a mental note of the number of the last exit hatch they passed.</li> <li>• Participants to be told that if they are worried shout for help and instructor will open hatch to assist.</li> <li>• Instructors familiar with layout, comfortable about being in confined space and have undergone site specific training.</li> </ul>	Low.	<p><b>Briefing by instructor. Instructor to have light and helmet.</b></p> <p><b>All equipment checked for operation and condition before being issued for use by Cavebus Company.</b></p>
5	<ul style="list-style-type: none"> <li>• Brief participants not to panic, to ask for help and say which emergency exit hatch they have passed or are near.</li> <li>• Instructor to open nearby emergency hatch and assist participant to exit cave.</li> <li>• Instructors familiar with layout, comfortable about being in confined space and have undergone site specific training.</li> </ul>	Low.	<p><b>Briefing by instructor to participants prior to entry to the cave system.</b></p>
6	<ul style="list-style-type: none"> <li>• Instructor to open hatches.</li> <li>• Use available helmet/ light to flood passage with light.</li> <li>• Assist and talk participants into freeing themselves.</li> </ul>	Low.	<p><b>Instructors familiar with layout, comfortable about being in confined space and have undergone site specific training.</b></p> <p><b>Promote a calm manner with the participant, as not to escalate possible panic situations.</b></p>
7	<ul style="list-style-type: none"> <li>• Instructor to brief participants not to take mobile phones, lighters or matches into cave.</li> <li>• Use the flexi tub provided by the instructor for participants to put their personal possessions in.</li> <li>• Instructors familiar with layout, comfortable about being in confined space and have undergone site specific training.</li> </ul>	Low.	<p><b>Briefing by instructor, flexi tub kept on bus for participants belongings.</b></p> <p><b>Instructor to explain the dangers of taking contraband into the cave system.</b></p>
8	<ul style="list-style-type: none"> <li>• Banks man system to be operated at ALL times. Participants names to be written on a whiteboard (or similar list) and crossed off as they exit the cave.</li> <li>• All kit is numbered, issued on a need basis (i.e. 5 participants, 5 helmets issued) Kit to be counted back in.</li> <li>• Bus is not to be moved while names are still on the banks mans list or kit is unaccounted for.</li> <li>• Instructors familiar with layout, comfortable about being in confined space and have undergone site specific training.</li> </ul>	Low.	<p><b>Write participants names on banksmans list.</b></p>

Assessment completed by: Greg Hoyle

Date: 5<sup>th</sup> March 2012 Review Date: 5<sup>th</sup> March 2013