

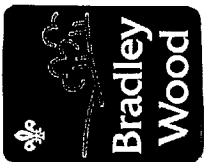
ARCHERY

The safety procedures and risk assessment are based on the assumption that the participants in the activity are of average ability. Before commencing the activity the instructor will assess the group and will make any allowances necessary to cover such things as disability. The safety level must not be compromised, but steps will be taken to ensure that those less able can take a full enjoyable and active part in the activity.

Instructor	Instructor must be trained to GNAS Archery Leader Standard.
Ratio Instructor/Pupil	1:6
Protective Equipment	Persons under age 18 must wear arm guards. Finger guards (wearing optional) available for those with sensitive fingers
Restriction	None

The following rules will apply

- Where the group exceeds 6 persons then a further leader will assist to control those persons not actually shooting. If the group have no leader, then a member of staff will be designated to assist.
- The range conforms to GNAS standards
- All equipment will be checked by the instructor before use, faulty equipment will be withdrawn from use and labelled with the defect, and ultimately repaired or destroyed. Knocking points on bows will be positioned to ensure true flight.
- Targets will be checked regularly
- Faulty equipment will be kept separate from good equipment and clearly labelled as defective
- Before handling any equipment users will be made familiar with safety procedures and safe handling
- Care will be taken at all times to avoid slips and trips in the natural environment of the woodland
- Care will be taken to prevent sunburn by the wearing of suitable headgear and clothing or by the use of sunscreen (in the case of minors this will be dependant on parents permission)
- At no times will arrows be pointed in any direction other than at the targets
- Before shooting commences the area immediately around will be checked for non authorised personnel by the instructor
- Before shooting the instructor will be sure that all others present are behind the shooting line and only after he/she has given the instruction to start, will shooting commence.
- The fence around the shooting area will be checked monthly for integrity and the check logged.
- People awaiting their turn should sit on the benches provided.
- Do not draw or load a bow unless you are on the shooting line facing the target
- On no account should arrows be aimed into the air, they should always be aimed at the target.
- If you see any dangers whilst shooting shout 'FAST' or 'STOP' to warn the others of the danger, then make the instructor aware of the danger.
- If you hear anyone shout 'FAST' or 'STOP' you must stop shooting immediately and remove any arrow you 'nocked' on the bow string.
- Do not run or fool around on the shooting range.
- Those failing to follow the safety rules will be asked to leave the archery range
- If you have a medical condition that may be aggravated by light exercise please make the instructor aware.
- On completion of the activity the equipment will be returned to the archery store, where it will be checked back into store for numbers and good working condition. Broken equipment will be taken out of use and will be repaired or disposed of. Storage will be in a secure area or cupboard.
- If further groups are using the equipment it will be left under the control of the instructor.
- When drawing arrows from the target take care that the rear end of the arrow does not injure anyone behind you
- Every effort must be taken to find lost arrows. If not found, their loss must be recorded along with their presumed position. The organizer, camp staff and all other users will be notified.
- If you do not understand any thing ASK!!



BRADLEY WOOD SCOUT CAMP HANDBOOK
ACTIVITY RISK ASSESSMENT

ARCHERY -14.1

RISK	PERSONS AT RISK			CONTROLS TAKEN TO MINIMISE RISKS	Probability	Consequence	Score	RISK
	Young persons	Visitors	Staff/leaders/ Adults					
Injury to arms	✓		✓	Arm guards provided to be worn by under 18's and fitted correctly	2	2	4	Low Risk
Injury to fingers	✓		✓	Finger guards provided if required	4	2	8	Low Risk
Persons entering range hit by arrows		✓		Area is protected by fence to prevent walking on range	2	4	8	Low Risk
Trips and slips due to terrain	✓		✓	Care must be taken, fooling around discouraged	4	4	16	Medium Risk
Failure of equipment causing cuts & muscular problems	✓			Careful procedures for checking of equipment	2	4	8	Low Risk
Sunburn	✓		✓	Instructions giving to avoid problem	6	2	12	Low/Medium
Persons hit by misaimed arrow	✓	✓	✓	Rules forbid misaiming and fooling around. Supervision. Participations not following rules will be sufficient supervision will be present at all times	2	4	8	Low Risk
Minor injuries caused by fooling around (horseplay)	✓		✓	Persons failing to follow rules will be asked to leave	4	2	8	Low Risk
Deliberate injury caused by misuse of equipment	✓	✓	✓	Instruction given and understood by participants before activity commences. Activity supervised at all times by Rules specify procedure Supervision	2	6	12	Low/Medium
Injury caused to 3rd person when withdrawing arrow from target	✓		✓		4	2	8	Low Risk